

A. REPORT OF UNDERGRADUATE TEACHING - DECEMBER 2018

There continues to be exciting progress in the undergraduate education program.

1. RAC (Review/Assess/Consolidate)

There were 32 RAC students in December 2018. RAC consists of tutor-based teaching of physical exams paired with a Resident comprising of seven 1½ hours the 1st week, 3 hours the 2nd week plus 5 hours of OSCE from December 3 - December 14. All tutors have been found and the course started December 3.

2. Transition to Clinical Practice (TCP)

From January to June 2018 there were 50 TCP students. From January - June 2019, there will be approximately 52 TCP students (4-5/group) within an 8-week block. One of the 8-week will be filled by a rotation in Radiation oncology (student will be doing radiation oncology either the first week of a block or the last week of a block, always leaving a block of 7 continuous week of internal medicine). The number of hours/week (around 6 hours of bedside teaching) remains the same. Academic Half-Days are on Wednesday afternoon, Thursday & Fridays mornings, thus bedside tutorials cannot happen then.

All divisions are required to participate in teaching activities. Recruitment requests have been sent to the Chief Divisions for 1.5 tutors for Block 2 (March 4 - April 26, 2019) and 0.5 tutor for session 3 (April 29 - June 21, 2019).

Remuneration for teaching activities is paid by RAMQ.

3. Clerkship Structure:

The current structure has each student do 4 weeks of either K6 or K7, 2 weeks of CVU/CVICU, 2 weeks of ER Consults, and Medical Oncology Clinics. On recall days, exam day, all day academic days, and/or stat days the Med-Onc clinic will be cancelled not to disrupt with the continuity of care.

The McGill Faculty of Medicine accreditation standards also require a face-to-face specific, constructive, and individual midway feedback from the attending. This must occur every 2 weeks on K6 & K7, and at the end of each week in CVU/CVICU & ER Consults.

Evaluation Forms:

Evaluation of students by Attendings MUST be completed within 2 weeks of the end of the rotation.

Observed History & Physical Examination form now called EPA

This has been replaced with the **Entrustable Professional Activity 1 (EPA 1)** form.

A total of 2 EPA's need to be observed on K6 & K7. Attendings are to observe the students perform an activity at the bedside, thus the Attending for week 1-2 is expected to observe the student take a focus history and the Attending for week 3-4 is to observe the student do a focus physical exam

Students are to arrange and inform the attending regarding a convenient time for the observed encounter. They are responsible for forwarding the EPA form to the attending. The form appears in the One45 inbox.

Evaluation MUST be completed within 2 weeks of the end of the rotation.

Students absent from the floor

Students are required to go back on the floor after their exam. Any student's uninformed absence from the floor is to be immediately reported to the Site Undergraduate Administrator.

Students having difficulties during the rotation

A "borderline" or "fail" mention to a student should not be given without informing the Undergraduate Office. It is therefore essential to notify the Undergraduate Office as soon as possible via email if/when a student is having difficulties to allow the site Director of Undergraduate Education to meet and work with the student to address the concerns.

Students' end-of-course evaluation forms

Hateful or discriminatory comments based on attributes such as gender, sexual or gender identity, race, ethnicity, religion or disability can be removed from Mercury. Request for a deletion of an evaluation form will be confidential and your identity will be unknown.

4. Electives Students

Elective requests must go through the Faculty web-site for approval. This is to protect patients, students and elective supervisors and to avoid any institutional liability issues.

5. CMQ Supervision policy

The link for CMQ Supervision policy is: <http://www.cmq.org/publications-pdf/p-1-2016-09-22-fr-role-responsabilites-apprenant-superviseur.pdf?t=1511567485790>.