



Hôpital général juif
Jewish General Hospital

JEWISH GENERAL HOSPITAL HISTORICAL ARCHIVES
Pavilion A200, 3755 Côte Ste.-Catherine, Montreal, QC, H3T 1E2
Tel: (514) 340-8222 x 23277 Fax: (514) 340-8092

DEED OF GIFT

The gift described below is given to the Jewish General Hospital Archives with the understanding that:

- The Archives will store, preserve, protect, and provide access to the gift in accordance with its practices.
- The Archives will organize, catalog, and/or create a guide to the gift in accordance with its practices.
- The Archives will provide reasonable security and will take such precautions as may be necessary to protect the materials.
- The Archives may appropriately dispose of materials that, after receipt, are deemed unsuitable to the collections.

Description of the Gift:

Title: _____

Creator or Originator of the Collection: _____

Photographers' Names (when different from overall creator): _____

Dates of Coverage: _____

Representation and Warranty The undersigned Donor represents and warrants that s/he is the sole owner of the gift and has full right, title, and interest to make the donation. The undersigned Donor understands and agrees that these materials become the property of the Archives to manage as the Archives sees fit, and that no agreement, assignment, sale, or encumbrance has been or will be made or entered into which would conflict with this deed. For materials in digital formats, they are the unique and master set and are not available or accessible from another repository.

Please choose the following restrictions, if any, for the deposited collection, and provide the expiry date(s):

- RU1: Restricted to the Jewish General Hospital staff and residents only;
- RU2: Restricted to approved researchers by the data depositor only
- RU3: Needing specific authorization to access data from the data depositor
- RU4: Closed access for a specific period of time until confidentiality is no longer pertinent

However, individual items within a collection may be assigned a different access restriction, regardless of the restriction assigned to the whole collection.

Please choose the following conditions, if any, and provide the expiry date(s):

- CU1: Not to disseminate any identifying or confidential information on individuals, households or organizations;
- CU2: Not to use the data to attempt to obtain information relating specifically to an identifiable individual.
- CU3: Users can use confidential data for research purposes, but cannot publish or use them in a way that would disclose individuals' or organizations' identities.

Assignments of Rights All rights, including copyright, to the materials given are consigned by the donor to the JGH Archives, except for the exclusions and special conditions stated below:

Date for the full transfer when such exceptions expire: _____

The Donor grants to the JGH Archives the right to archive, display, and provide access to the gift in whole or in part in all forms of media including reformatting digital materials when necessary and making and providing copies for research and private studies, except for the exclusions and special conditions stated below:

Date(s) when such exceptions expire:

I (the undersigned Department Representative) wish that any items herein donated if fall outside the collecting scope of the JGH Archives be:

(please initial)

Returned: _____

Discarded: _____

Signature of the Donor: _____

Donor's Name in Print: _____

Donor's Contact Info: _____

Date of Agreement: _____

Signature of the JGH Archives Representative: _____

JGH Archives Representative's Name in Print: _____

For Archives Internal Use Only

Accession No.: