

Board Info

Information bulletin from the Board of Directors meeting

Highlights of the meeting of the Board of Directors Regular meeting — Thursday, June 15, 2017

Report from the President and CEO of the CIUSSS

Dr. Lawrence Rosenberg, President and CEO of the CIUSSS, mentioned the impact of the Quebec government's classification on the salaries of network managers.

He added that a new mandate will be given to Ernst and Young during the summer period. The firm will be responsible for analyzing the supply chain and inventory control to be more efficient in these areas with a view to saving \$2 million. This mandate will also validate whether there are areas of underfunded activity. A report will also be prepared and submitted to the MSSS for additional funding of \$8 million to \$10 million to support clinical activities.

In 2010, a plan was filed for the construction of Pavilion K. Phase 4 of this plan, which consisted of financing the redevelopment of the hospital, was accepted by the Charest government, but not in writing. A new application will be submitted to the government in connection with a revised Phase 4. For example, the hospital's Psychiatry Unit needs additional funds to be completed.

Dr. Rosenberg added that the clinical objectives specified in the management and accountability agreement are largely achieved in the network. A letter was sent to the MSSS by Dr. Rosenberg to address the unfortunate omission of the academic mission from the management and accountability agreement, to ensure that we take due responsibility for it. A retreat will be organized on this subject in next September.

Board approvals

Annual report of the Local Complaints and Quality Commissioner: As Local

Commissioner, Rosemary Steinberg presented her annual report. Recommendations were made on quality of care and consent to care,

accessibility to services, navigation of the system, interpersonal relations, risk management and security, and the complaint examination process. A motion of appreciation was unanimously approved to congratulate the work of Ms. Steinberg, who submitted her last report before her retirement.

The arrival of the summer period marks for the Board the tabling and approval of several reports of various committees and bodies.

New Department in Medicine: Dr. Louise Miner, Director of Professional Services, proposed creating a Pathology Division within the Department of Medicine to retain the hospital's pathologists, who are members of the Council of Physicians, Dentists and Pharmacists of the institution. The creation of a new division would ensure that they can continue their clinical work, which is necessary for the smooth functioning of the institution.

New Organizational Chart of Upper Management: The CIUSSS has recently received approval from the ministerial authorities to reorganize the research and education sector through the creation of an Academic Affairs Department that will be in place in September. A new organizational chart was presented by Beverly Kravitz, Director of Human Resources, Communications, Legal Affairs and Global Security, and approved.

Annual Action Plan for Handicapped Persons: To promote the social participation of people with disabilities, the CIUSSS identified the main barriers to their integration so as to reduce their impact or abolish them. For this first plan, the CIUSSS formed a working group composed of members from several directorates and the *Regroupement des organisations de promotion du Montréal métropolitain*. An outline of the action plan was presented by Felicia Guarna, Director of Rehabilitation, and Assistant Director Suzanne Cloutier.

Management and Accountability Agreement: Dr. Anne Lemay, Associate Director General of Support, Administration and Performance Programs, noted that the Board is required to approve the Management and Accountability Agreement 2017- 2018, as presented. In fact, the MSSS requires that institutions commit themselves to respecting such an agreement. Although adopted, certain comments and reservations were formulated and sent as a letter to the Assistant Deputy Minister, Pierre Lafleur.

Annual Management Report: the MSSS requires that establishments produce a management report. As per the circular of April 20, the annual management report of the CIUSSS was presented by Dr. Anne Lemay and approved by the members.

Boards of Directors Committes and Bodies

Audit Committee: Morty Yalovsky, Board Member, presented details of the statement of financial position on March 31. The report was approved.

Risk Management Committee: Dr. Anne Lemay and Chantal Bellerose, Coordinator of Quality, Risk Management, Accreditation and the Patient Experience, reported on the accidents and incidents that occurred in the sites throughout the CIUSSS over the past year. A report must be produced annually and analyzed by various bodies to identify and implement ways to prevent the recurrence of accidents and incidents.

Vigilance and Quality Committee: Lucyna M. Lach, Board Member and Chair of the Committee, presented the members, the mandate and the number of meetings held over the past year. Recommendations were made regarding infection prevention and control, communication with users and quality of care.

Users' Committee: Member of the Board of MAB-MacKay and Chairman of the Committee, Lucio D'Intino presented the annual report. The role, function and members of the users' committees from various CIUSSS sites were presented along with their priorities and achievements. He also tabled the financial report and the consolidated priority list.

Hygiene and Cleanliness Committee: The Chairman of the Committee, Gilbert St-Onge, presented a second report to the Board. He referred to the establishments that were visited and gave observations and recommendations related to hygiene and cleanliness.

Academic Affairs Committee: Presented by Board member David Eidelman, this committee's report focuses on the work of the PIVOT group, physician contracts and the promotion of a culture of excellence.

Annual Reports from the Councils

The reports of the Nurses' Council, the Multidisciplinary Council and the Council of Physicians, Dentists and Pharmacists were presented and approved by the members of the Board.

- **Nurses' Council:** Report presented by Marie-Claire Bélisle, President, identifying its members and providing an assessment of their activities.
- **Multidisciplinary Council:** Report presented by Patricia Urrico, President, identifying its members, mandate, goals and objectives, and accomplishments. Jeremy Wexler, a member of the committee, mentioned that a model bylaw for the multidisciplinary councils was prepared by the MSSS. Since then, the Executive Committee of the Board has proposed several modifications to this model that have been adopted by members of the Multidisciplinary Council. The Board adopted them in turn.
- **Council of Physicians, Dentists and Pharmacists:** Report presented by Dr. Elizabeth MacNamara identifying its responsibilities, members, committee activities and priorities.

Alan Maislin, President of the Board, noted that Vivian Konigsberg recently resigned from her position as an independent member of the Board, Chair and member of the Review Committee. Rosemary Steinberg proposed Alyssa Yufe as a member and Chair of this committee.

Information

Dr. Anne Lemay presented the main indicators on the CIUSSS dashboard for the year 2016-2017. Targets and their value were also specified. She described the commitments of the CIUSSS included in the 2016-2017 management and accountability agreement.

Subsequently, Dr. Louise Miner reported on end-of-life care at the CIUSSS from December 2016 to June 2017. Statistics were provided on the number of applications for medical assistance to die that were formulated and administered. She presented the letter sent by the *Fédération des médecins spécialistes du Québec* to the Associate Deputy Minister of the MSSS, Michel A. Bureau, concerning the rules for managing medical specialty workforce plans. Mr. Bureau's reply to that letter was also tabled.

Joanne Côté, Associate Director of Innovation, and Quantitative and Prescriptive Analysis, and Geneviève Séguin, Project Manager, presented the overall project for the consolidation of information systems across the CIUSSS. Context and objectives, guiding principles, simplified architectural vision, timeline and benefits were presented.

In conclusion

The Health and Social Services Act provides that the only persons who can sign a document approving the membership of an institution are the Chair of the Board and the President and

CEO. The SAPA program wants the CIUSSS to enter into agreements with certified private residences for seniors on the provision of certain services by the existing staff of these residences and not CIUSSS staff. The CIUSSS currently has 29 residences with which agreements can be signed. The number of agreements to be signed is therefore likely to be significant. A delegation of authorities is thus passed to SAPA Director Barbra Gold and Assistant Director Christine Touchette.

Beverly Kravitz proposed Elliott Silverman as Director of Logistics for the CIUSSS.

THE BOARD OF DIRECTORS OF CIUSSS WEST-CENTRAL MONTREAL

A calendar of meetings of the Board of Directors is available online at:

www.ciusss-centreouestmtl.gouv.qc.ca/en/home/.

Click on CIUSSS West-Central Montreal | Board of Directors

Board-Info is a publication produced by the Department of Communications and Media Relations for the office of the President and CEO. All information contained in this bulletin has received official approval.

The next meeting of the Board of Directors will be held on:

Thursday, Sept. 14, 2017 at 7:30 a.m.

For more information on the Board of Directors, please visit:

<http://www.ciusss-centreouestmtl.gouv.qc.ca/en/west-central-montreal-health/conseil-d-administration/>