

Board Info

Information bulletin of the Board of Directors meeting

Highlights of the scheduled meeting of the Board of Directors

Thursday, June 14, 2018

Jewish Eldercare Centre – Schweitzer Room

Message from the President and Chief Executive Officer

Dr. Lawrence Rosenberg mentioned that the interactions between Francine Dupuis and the Ministry of Health and Social Services (the Ministry) are good. In fact, nearly 98% of requests and forms from the Ministry were completed by the CIUSSS.

Message from the Chairman of the Board of Directors

Alan Maislin began by thanking the members present and all the CIUSSS professionals. With everyone's efforts, it was possible to merge nine institutions, reduce silos and work first and foremost for patients.

Three major issues will keep the Board's attention in the coming months; ensure the money always follows the patient by the government, ensure the IT in our CIUSSS is efficient and work to change the classification of our organization.

Mr. Maislin reminded everyone how grateful he feels to act as President and thanked all the professionals of the CIUSSS.

Adoption of new policies

Two policies are adopted for the CIUSSS:

Policy on sustainable development: the *Sustainable Development Act* invites health and social services institutions, on a voluntary basis, to identify the objectives, actions and interventions they plan to contribute to sustainable development. This Policy will therefore enable the CIUSSS to continue, consolidate its efforts and refine its implementation strategy.

Policy and procedure with regards to the disclosure of wrongdoing committed by employees: on April 27, 2017, the CIUSSS adopted a whistleblowing policy, prior to the *Act to facilitate the disclosure of wrongdoing relating to public bodies* taking effect. This Act makes it mandatory to adopt a procedure on the disclosure of wrongdoing and sets out the elements that must be included. As a result, the CIUSSS disclosure policy must be replaced by the Policy and Procedure with regards to the disclosure of wrongdoings committed by CIUSSS employees and physicians/dentists in order to comply with the requirements of the Act and the model advocated by the Ministry.

Request for 80 additional spaces for the CIUSSS daycare centre

The creation of the first 80-space daycare centre for the CIUSSS was officially announced on June 4, 2018. To meet the demand, a new request for 80 additional subsidized spaces in educational child care services was filed with the Ministry of Families on June 6.

Implementation of the Cristal-Net Electronical Medical Record

Cristal-Net software is now the Ministry's province-wide Electronical Medical Record (EMR) solution. The CIUSSS is prepared to support the implementation of this software only under the following conditions: that it be translated into English, that it allow the use of electronic forms and that the Ministry provide the necessary funding to implement it.

Management report and agreement

Anne Lemay, Associate Executive Director for the Support, Administration and Performance Programs, began by presenting the 2017-2018 CIUSSS annual management report. The 210-page document will be sent to the Ministry shortly. Dr. Lemay then tabled the 2018-2019 management and accountability agreement and outlined it. The 25 expectations signified to the CEO, the specific expectations with specific accountability are mentioned, as are the 48 targets established.

Congratulations are extended by the council's members to Anne Lemay and her team for the work accomplished during the last months.

Review of committees and councils

This last meeting of the Board before the summer period allowed the committee and council chairs to file their annual report or review.

Audit Committee: presentation of the income statement as of March 31, 2018, the 2017-2018 financial report and the CIUSSS fund balance (protected) for terminated research projects by Morty Yalovsky.

Watchdog Committee: report presented and tabled by Linda Fortier. The committee worked mainly on the following points:

- * communication with users, coordination of services and support for relatives;
- * staff identification;
- * recognition and support to users' committees (local and central);
- * resources for the Local Complaints Commissioner;
- * human resources;
- * insufficient communication activities regarding changes in service provision;
- * risks and safety for users.

Expert Committees:

* **Academic Affairs:** report presented by David Eldeman. This committee ensures that the University Mission of the CIUSSS is well integrated. It plays an important role regarding the performance of the following components: teaching (medical and non-medical), research, knowledge transfer, leading practices, evaluation of modes of intervention and technologies, and leadership and visibility of the CIUSSS.

* **Foundations:** report presented by Alan Maislin. This committee centralizes the policies and procedures of all Foundations, encourages distinct and creative fundraising efforts, and is available for consultation and advice to all as required.

* **Integration:** report presented by Ronald Waxman. The following topics were discussed during the meetings: alternative care level, Mount Sinai Hospital, renovations at Henri Bradet, superclinics, private medical practices, food services and Pavilion K Phase 4 project at the Jewish General Hospital, new intermediate resource at the corner of Côte-des-Neiges and

Jean-Talon, GMF St-Mary's, integrated practice units, community integration program, vacation program, Guimont Residence and parking.

*** Physical environment and security:** report presented by Alan Maislin. The mandate of this committee is to organize environmental visits to identify the good deeds and opportunities for improvement of each facility in relation to the physical environment, safety and well-being of users, employees and visitors, to make recommendations for improvement and the necessary follow-up.

Council of physicians, dentists and pharmacists: report presented by Elizabeth MacNamara. In addition to continuing to evaluate, control and improve the quality and pertinence of the professional acts of its members, the Council will work on two priorities in the coming months: IT and access to patients' data, and disengagement and burnout of members.

Council of Nurses: report presented by Anna Nunez. The mandate of this Council is to assess the quality of the nursing acts performed and to make recommendations on the appropriate rules and distribution of nursing care provided. Particular attention will be paid in the coming months to the use of control measures, including restraints.

Multidisciplinary Council: report presented by Ibrahima Diallo. He reported on the difficulties encountered in terms of the participation rate at the Council meetings. In addition to the 2017-2018 Annual Report presented, the 2018-2019 action plan is also submitted.

Council of Midwives: report presented by Maëcha Nault. She mentioned that comprehensive pregnancy follow-ups were offered in collaboration with the CIUSSS front-line and obstetrical teams. Comprehensive follow-up targets for clinically active midwives were exceeded. However, due to the lack of midwifery resources in the labour market, particularly on maternity leave, the overall supply of services decreased by 16 %. The regulations of the Council of Midwives and the disciplinary procedure are also tabled.

Users' Committee: report presented by Lucio d'Intino. One of the main challenges of this Committee concerns access to user information and how to find the services offered by the CIUSSS. Recommendations submitted by the users' committees of the institutions are also presented.

Local Complaints Commissioner: report presented by Marisol Miró. The report presents observations, suggestions and recommendations concerning the Medical Examiner, the Commissioner herself (access to care and services, interpersonal relations, quality of care and services, organization of the environment and material resources, financial aspects and specific rights) and the fight against abuse.

Review Committee: report submitted by Alyssa Yufe. The mandate of this Committee is to examine requests from users, complainants, physicians, pharmacists, dentists or residents who are unsatisfied with the conclusions of the Medical Examiner or who have not received the conclusions of this Medical Examiner within the 45-day period provided by the *Act respecting health services and social services*.

Risk Management Committee: report presented by Chantal Bellerose. The annual report presents both risk and quality management as well as the management of sentinel events. The

breakdown of reported incidents/accidents by directorates or business area, the types of events, the severity level of incidents/accidents and the disclosure process are also presented.

Phase 4 of Pavilion K

Georges Bendavid, Director of Technical Services, presented the Jewish General Hospital, Pavilion K Phase 4 project. As part of its modernization, the construction of the new critical care pavilion was completed. This project has enabled the delivery of a new emergency (2014), the review of critical care activities (OR, CCU, ICU, etc.) and the deployment of more than 200 beds in single rooms (2016).

The objectives of this project are the upgrading of all departments, spaces and full integration with Pavilion K.

However, the spaces left vacant need major renovations, in a context of upgrading the former part of the Hospital. This last phase of redevelopment was presented to the Ministry as Phase 4 of Pavilion K. A business case was submitted, multiple representations were made to the Ministry and an entry in the *Plan québécois des infrastructures* was made to enable it to be completed. The project will cost approximately \$200 million and will be spread over seven years.

Branding for Jewish Eldercare Centre and Foundation

Barbra Gold, Director of the SAPA program, announced that Jewish Eldercare Centre will henceforth be called the Donald Berman Jewish Eldercare Centre. In doing so, the Centre will rebrand with a new visual identity.

Health and social services network's excellence awards

The 2018 Excellence Awards ceremony took place on May 31, in the presence of Dr. Gaetan Barrette, Minister of Health and Social Services, Lucie Charlebois, Minister responsible for Rehabilitation, Youth Protection, Public Health and Healthy Living, Michel Fontaine, Deputy Minister, and several Assistant Deputy Ministers. The CIUSSS stood out three times:

- * The PRAIDA (Regional Program for the Settlement and Integration of Asylum Seekers) team received the *Hommage award* for exceptional work, jointly with the CIUSSS du Centre-Sud-de-l'Île-de-Montréal for their tremendous partnership during last summer's asylum seekers' crisis.
- * In the Human Resources Development and Mobilization category, the project "Clinicians for the emergence of innovative projects", proposed by Natacha Viens (DSI), was one of the four finalists.
- * In the Sustainable Development category, the project "Energy Efficiency at the CIUSSS West-Central Montreal", proposed by Georges Bendavid (DST), was among the four finalists.

Transcription and distribution of Baille documents

The Board members authorize Suzanne Cloutier, Assistant Director of Rehabilitation, to co-sign with Dr. Lawrence Rosenberg a three-year request for proposal to the Ministry of Education and Higher Education to fund the MAB-Mackay Rehabilitation Centre Braille Production Service for the periods of July 1, 2018 to June 30, 2021. It is also understood that Patty Ferraresi, Head of Administration of Sensory Impairment Programs 22-64, will represent the CIUSSS in communications and information exchange/requests with the Ministry.

Nominations

Marie-Hélène Carbonneau has been officially appointed as Director of Nursing for the CIUSSS, effective June 2, 2018. Lisa Westaway is appointed as Associate Director of General Services, the Health and Social Information Line and the Regional Program for the Settlement and Integration of Asylum Seekers (PRAIDA), effective June 17, 2018.

THE BOARD OF DIRECTORS OF CIUSSS WEST-CENTRAL MONTREAL

A calendar of meetings of the Board of Directors is available at www.ciusss-centreouestmtl.gouv.qc.ca/en/home/. Click on CIUSSS West-Central Montreal | Board of Directors

Board-Info is a publication produced by the Department of Communications and Media Relations for the office of the President and CEO. All of the information in this bulletin has received official approval.

The next meeting of the Board of Directors will be held on:

**Thursday, September 13, 2018
at 7:30 a.m.**

**Donald Berman Jewish Eldercare
Centre**

For more information on the Board of Directors, please visit
www.ciusss-centreouestmtl.gouv.qc.ca/en/west-central-montreal-health/conseil-d-administration/